



10540 Magnolia Ave. Suite A | Riverside, CA 92505 | 951.637.3070 | Fax 760.896.1775 | www.icetown.com

August 8, 2017

To Whom It May Concern:

Ice town Riverside is very excited to become a vendor for your school. We cannot wait to provide our services to your students and are thrilled to introduce new athletes to the sports of ice skating and ice hockey.

I would like to take the time to explain how our program works with other charter schools, and hopefully this will answer any questions that you might have.

We offer a variety of instructional programs for athletes of all abilities and skill-levels for both figure skating and ice hockey.

Students interested in figure skating with limited or no experience should enroll in the Beginning Figure Skating class. The class has six levels (Basic 1-6 of the US Figure Skating Association's Learn to Skate USA program, the same curriculum that is taught in our Skating Academy). Skaters will be tested on the skills taught every eighth week and promoted to the next level upon passing each test. (A complete list of the skills taught in each level of the class can be found on our website, www.icetownriverside.com.)

Students may enroll in anywhere from 30 minutes to two hours of weekly instruction. (We recommend that skaters start out with 30 minutes or an hour and add as his or her skill level grows.) If a student takes an hour of class or more, he or she may chose to take an elective class in combination with the Basic level class after passing the Basic 2 level. The electives offered are Intro to Power Skating and Artistry in Motion.

No equipment is required for the Beginning Figure Skating class; however, gloves are strongly recommended. Rental skates will be provided during the class.

If a student already has ice skating experience, it is recommended that he or she contact Figure Skating Director Monica Viola, so that she can evaluate the skater and place him or her in the appropriate class. Monica can be contacted at (951) 637-3070 ext. 53 or mviola@icetown.com.

In addition to the monthly fees for the Beginning Figure Skating class, students must pay an annual membership fee to Learn to Skate USA. This fee is approximately \$16.00 and includes sports accident insurance. Students will receive membership in the organization that is endorsed by US Figure Skating, USA Hockey, and US Speed Skating, a welcome packet that includes a subscription to *Learn to Skate USA The Magazine*, and the ability to participate in lessons, competitions, and performances sanctioned by Learn to Skate USA. Registrations may be completed at www.learnatoskateusa.com. Skaters must show proof of registration by their second class.

Students interested in ice hockey with limited or no ice skating experience should enroll in the Beginning Hockey class. The class has four levels (Hockey 1-4 of the US Figure Skating Association's Learn to Skate USA program, the same curriculum that is taught in our Skating Academy program). Skaters will be tested on the skills taught every eight week and promoted to the next level upon passing each test. (A complete list of the skills taught in each level of the class can be found on our website, www.icetownriverside.com.)

Rental skates will be provided during the class. Skaters are required to have a hockey helmet with a full cage to participate in this class. We do have limited helmets available for rental, but they are provided on a first-come, first-served basis; therefore, we strongly recommend that the skater purchases his or her own helmet. We have a pro shop on site that sells them, but you can find comparable helmets online as well. Gloves are also highly recommended for this class.

In addition to the monthly fees for the Beginning Hockey class, students must pay an annual membership fee to USA Hockey. The cost of the membership varies based on both the skater's age and location. Students will receive membership in the organization that sends Team USA to Olympic and Paralympic Winter Games as well as World Championships at all levels for both men and women, a subscription to *USA Hockey Magazine*, and world-class insurance coverage. Registrations may be completed at www.usahockeyregistration.com. Skaters must show proof of registration by their second class.

Students enrolled in both the Beginning Figure Skating and the Beginning Hockey classes will receive a public skating session pass for the duration of his or her enrollment. Students may use this additional ice time to practice the skills which are being taught in class.

More experienced hockey players may enroll in our In-House Hockey League. This league is offered in 10-week seasons. We offer four divisions of play (by age): 8-and-under, 10-and-under, 13-and-under, and 17-and-under. Because this league has events on both weekdays and Saturdays (a non-school day), students do have a financial responsibility of \$225.00 in addition to what is covered by the charter school. Players must also have a USA Hockey registration to participate.

If a player is interested in the In-House Hockey League, he or she should contact the league's director, Mike Zimmerman at mzimmerman@icetown.com to assess the player's skill level and determine if In-House is the appropriate program for him or her.

Hockey players of all ages and abilities may use charter school funds to purchase a Puck Play package. Puck Play is a designated hour for on-ice practice and is very beneficial for development in the sport. During this hour, students may work on the skills that are being taught in both the Beginning Hockey class and the In-House Hockey League. All participants must have full ice hockey gear (helmet, shoulder pads, chest protector, gloves, hockey pants, and shin guards); participants under the age of 18 are required to wear a hockey helmet with a full cage.

Hockey players of all ages and abilities may also use charter school funds to purchase a Youth Hockey Clinic package. This weekly clinic is designed to give players enrolled in Icetown's youth hockey programs additional on-ice instruction in basic skating fundamentals, passing, shooting, stick handling, and more. All participants must have full ice hockey gear (helmet, shoulder pads, chest protector,

gloves, hockey pants, and shin guards); participants under the age of 18 are required to wear a hockey helmet with a full cage.

I have attached to this letter a few items:

- a schedule of each of the programs offered,
- a list of the fees for each program,
- a registration form which will need to be completed prior to the first class, and
- a sample purchase order to assist you with completing your first PO.

We are excited to enter this partnership with your school and look forward to providing your students with the highest quality ice sports instruction available.

I hope that this letter has answered any questions that you might have regarding our programs. Please feel free to contact me if there is anything that I have left unanswered.

Sincerely,

Stephanie Hammond

Stephanie Hammond
Box Office Manager
LA Kings Icetown Riverside
(951) 637-3070 ext. 44
shammond@icetown.com



Charter School Programs Schedule

All times are schedule to change without notice. Please visit www.icetown.com for the most updated program schedules. Please contact Icetown staff regarding availability for each program.

Beginning Figure Skating Classes

Tuesday	5:30pm - 6:00pm	6:00pm - 6:30pm
Wednesday	5:40pm - 6:10pm	6:10pm - 6:40pm
Thursday	5:30pm - 6:00pm	6:00pm - 6:30pm

Beginning Hockey Classes

Wednesday	5:40pm - 6:40pm
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In-House Hockey League

[Visit our website for updated schedule.](#)

Youth Hockey Clinic

[Visit our website for updated schedule.](#)

Puck Play Package

[Visit our website for updated schedule.](#)

updated 8/8/2017



Charter School Program Fees

All Beginning Figure Skating and Hockey classes are 8 weeks long unless otherwise noted.

Beginning Figure Skating Classes

30-minute lesson per week	\$150.00
60-minute lesson per week	\$190.00
90-minute lesson per week	\$230.00
120-minute lesson per week	\$270.00

Beginning Hockey Classes

60-minute lesson per week	\$190.00
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In-House Hockey League

10-week season	\$275.00 <i>(school's cost)</i>
	\$250.00 <i>(student's cost)</i>

Youth Hockey Clinic Package

10-clinic package (players)	\$200.00
10-clinic package (goalies)	\$100.00

Puck Play Package

4-session package (players)	\$60.00
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updated 8/8/2017



Charter School Registration Form

Skater's Name: _____ Date: _____

DOB: ____/____/____ Parent/Guardian Name: _____

Charter School: _____ ES: _____

Address: _____ City: _____

Zip Code: _____ E-Mail: _____

Home Phone: _____ Cell Phone: _____

Class: Basic 1 _____ Hockey Fundamentals _____ Other (please list): _____

Day of Class(es): _____ Time of Class(es): _____

Skating Academy Program Minor Waiver and Release of Liability

In consideration of being allowed to participate in any way in Ice Town, Inc. ice skating program, and related events and activities, the undersigned:

1. Agree that the parent(s) and/or legal guardian(s) will instruct the minor participating that, prior to participating, he or she should inspect the facility and equipment used, and if the participant believes anything is unsafe, he or she should immediately advise his or her coach and/or an Ice Town, Inc. supervising party of such conditions and should refuse to participate.
2. Acknowledge and fully understand that each participant will be engaged in activities that involve risk and serious injury, including permanent disability and death, and severe social and economic losses which might result not only from their own actions, inactions or negligence of others, the rules of play, or the conditions of the premises or of any equipment used. Furthermore, that there may be other risks not known to us nor reasonably foreseeable at this time.
3. Assume all the foregoing risk and accept personal responsibility for the damages following such injury, permanent disability or death.
4. Release, waive discharge and covenant not to sue Ice Town Inc., its affiliated clubs, their respective administrators, directors, agents, coaches and other employees of the organization, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owner and leases of the premises used to conduct the event, all of which are hereinafter referred to as "releases", from any and all liability to each of the undersigned, his or her heirs and next of kin for any and all claims, demand, losses or damages on account of injury, including death or damages to property, causes or alleged to be caused in whole or in part by the negligence of the releasee or otherwise.

Due to the nature of the sport of ice skating, I hereby waive and release any and all claims or right to claim for damages on our behalf against Ice Town, Inc., its owners, managers, supervisors, instructors and personnel.

ICETOWN, Inc., has the right to use all photographs and videos taken of myself and my child at ICETOWN, for advertising and promotional material.

I/WE have read the above waiver/release and understand the I/WE give up substantial rights by signing it and sign it voluntarily.

REFUND POLICY – All classes, make-ups and practices must be taken within the course period. All requests for a refund or cancellation must be made by the first day of the current semester. After the first day no refunds will be issued. The only exception would be in case of an injury. A credit for a future semester will be issued to all injured parties able to recover from their injury. Non-recoverable injuries will require a verifiable claim and will receive a refund. All refund requests must be presented in writing to either the Director of Skating and/or Ice Town, Inc., administrative office.

Signature: _____ Date: ____/____/____

Print Name: _____ Relationship to skater: _____

Purchase Order No. XXXXXXXXX Purchase Order Date: <i>Date Submitted</i> Teacher: <i>Your Teacher</i>		Bill to: <i>Your School</i>		
Vendor: Icetown Riverside 10540 Magnolia Ave. Suite A Riverside, CA 92505 Phone: (951) 637-3070 Fax: (951) 637-3076 <i>Vendor # varies by school</i>		Ship to: <i>Student</i> <i>C/O Your ES</i>		
Instructor	Item Description	Subject	Month	Value
Icetown	<i>(Please list the total classes being taken and day and time of classes.)</i> <u>Example:</u> 2 classes - Basic 1 on Tuesday at 5:30pm and Basic 1 on Thursday at 6:00pm	Phys Ed	<i>(Please list date range of classes.)</i> <u>Example:</u> February 2 - March 24	<i>(See website for pricing of classes.)</i> <u>Example:</u> \$190.00
Student: <i>Student's Name</i>		Subtotal: 190.00 Tax: 0.00 Order Total: 190.00		