



10540 Magnolia Ave. Suite A | Riverside, CA 92505 | 951.637.3070 | Fax 760.896.1775 | [www.icetown.com](http://www.icetown.com)

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July 20, 2016

To Whom It May Concern:

IceTown Riverside is very excited to become a vendor for your school. We cannot wait to provide our services to your students and are thrilled to introduce new athletes to the sports of ice skating and ice hockey.

I would like to take the time to explain how our program works with other charter schools, and hopefully this will answer any questions that you might have.

We offer a variety of instructional programs for athletes of all abilities and skill-levels for both figure skating and ice hockey.

Students interested in figure skating with limited or no experience should enroll in the Beginning Figure Skating class. The class has six levels (Basic 1-6 of the US Figure Skating Association's Learn to Skate USA program, the same curriculum that is taught in our Skating Academy). Skaters will be tested on the skills taught every eighth week and promoted to the next level upon passing each test.

Students may enroll in anywhere from 30 minutes to two hours of weekly instruction. (We recommend that skaters start out with 30 minutes or an hour and add as his or her skill level grows.) If a student takes an hour of class or more, he or she may chose to take an elective class in combination with the Basic level class after passing the Basic 2 level. The electives offered are Intro to Power Skating and Artistry in Motion.

No equipment is required for the Beginning Figure Skating class; however, gloves are strongly recommended. Rental skates will be provided during the class.

If a student already has ice skating experience, it is recommended that he or she contact Figure Skating Director Monica Viola, so that she can evaluate the skater and place him or her in the appropriate class. Monica can be contacted at (951) 637-3070 ext. 53 or [mviola@icetown.com](mailto:mviola@icetown.com).

Students interested in ice hockey with limited or no ice skating experience should enroll in the Beginning Hockey class. Rental skates will be provided during the class. Skaters are required to have a hockey helmet with a full cage to participate in this class. We do have limited helmets available for rental, but they are provided on a first-come, first-served basis; therefore, we strongly recommend that the skater purchases his or her own helmet. We have a pro shop on site that sells them for about \$60.00, but you can find comparable helmets online as well. Gloves are also highly recommended for this class.

Students enrolled in both the Beginning Figure Skating and the Beginning Hockey classes will receive a public skating session pass for the duration of his or her enrollment. Students may use this additional ice time to practice the skills which are being taught in class.

More experienced hockey players may enroll in our In-House Hockey League. This league is offered in 10-week seasons. We offer four divisions of play (by age): 8-and-under, 10-and-under, 13-and-under, and 17-and-under.

Because this league has events on both weekdays and Saturdays (a non-school day), students do have a financial responsibility of \$225.00 in addition to what is covered by the charter school.

If a player is interested in the In-House Hockey League, he or she should contact the league's director, Joe Guarino at [jguarino@icetown.com](mailto:jguarino@icetown.com) to assess the player's skill level and determine if In-House is the appropriate program for him or her.

Hockey players of all ages and abilities may use charter school funds to purchase a Puck Play package. Puck Play is a designated hour for on-ice practice and is very beneficial for development in the sport. During this hour, students may work on the skills that are being taught in both the Beginning Hockey class and the In-House Hockey League. All participants must have full hockey gear (helmet, shoulder pads, chest protector, gloves, hockey pants, and shin guards); participants under the age of 18 are required to wear a hockey helmet with a full cage.

I have attached to this letter a few items:

- a schedule of each of the programs offered,
- a list of the fees for each program,
- a registration form which will need to be completed prior to the first class, and
- a sample purchase order to assist you with completing your first PO.

We are excited to enter this partnership with your school and look forward to providing your students with the highest quality ice sports instruction available.

I hope that this letter has answered any questions that you might have regarding our programs. Please feel free to contact me if there is anything that I have left unanswered.

Sincerely,

*Stephanie Hammond*

Stephanie Hammond  
Box Office Manager  
LA Kings Icetown Riverside  
(951) 637-3070 ext. 44  
[shammond@icetown.com](mailto:shammond@icetown.com)



## Charter School Program Fees

*All classes are 8 weeks long unless otherwise noted.*

### Beginning Figure Skating Classes

30-minute lesson per week	\$150.00
60-minute lesson per week	\$190.00
90-minute lesson per week	\$230.00
120-minute lesson per week	\$270.00

### Beginning Hockey Classes

30-minute lesson per week	\$150.00
60-minute lesson per week	\$190.00

### In-House Hockey League

10-week season	\$275.00 <i>(school's cost)</i>
	\$225.00 <i>(student's cost)</i>

### Puck Play Package

4-session package	\$60.00
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*updated 8/10/2015*



## Charter School Programs Schedule

*All times are schedule to change without notice. Please visit [www.icetown.com](http://www.icetown.com) for the most updated program schedules.*

### Beginning Figure Skating Classes

Tuesday	5:30pm - 6:00pm	6:00pm - 6:30pm
Wednesday	5:40pm - 6:10pm	6:10pm - 6:40pm
Thursday	5:30pm - 6:00pm	6:00pm - 6:30pm

### Beginning Hockey Classes

Wednesday	5:40pm - 6:40pm
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### In-House Hockey League

8-and-under division		
Practice	Friday	5:00pm - 6:00pm
Game	Saturday	3:50pm - 4:50pm
10-and-under division		
Practice	Monday	6:20pm - 7:20pm
Game	Saturday	9:40am - 10:40am
13-and-under division		
Practice	Monday	6:10pm - 7:10pm
Game	Saturday	5:00pm - 6:00pm
17-and-under division		
Practice	Friday	7:20pm - 8:20pm
Game	Saturday	6:10pm - 7:10pm

### Puck Play Package

Monday	5:00pm - 6:00pm
Tuesday	5:40pm - 6:40pm
Wednesday	5:40pm - 6:40pm
Thursday	5:10pm - 6:10pm
Friday	5:10pm - 6:10pm

*updated 7/20/2016*

<b>Purchase Order No.</b> XXXXXXXXX <b>Purchase Order Date:</b> <i>Date Submitted</i> <b>Teacher:</b> <i>Your Teacher</i>		<b>Bill to:</b> <i>Your School</i>		
<b>Vendor:</b> Icetown Riverside 10540 Magnolia Ave. Suite A Riverside, CA 92505 Phone: (951) 637-3070 Fax: (951) 637-3076 <i>Vendor # varies by school</i>		<b>Ship to:</b> <i>Student</i> <i>C/O Your ES</i>		
Instructor	Item Description	Subject	Month	Value
Icetown	<i>(Please list the total classes being taken and day and time of classes.)</i>  <u>Example:</u> 2 classes - Basic 1 on Tuesday at 5:30pm and Basic 1 on Thursday at 6:00pm	Phys Ed	<i>(Please list date range of classes.)</i>  <u>Example:</u> February 2 - March 24	<i>(See website for pricing of classes.)</i>  <u>Example:</u> \$190.00
Student: <i>Student's Name</i>		Subtotal:                    190.00 Tax:                                    0.00 Order Total:                    190.00		



# Charter School Registration Form

Skater's Name: \_\_\_\_\_ Date: \_\_\_\_\_

DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_ Parent/Guardian Name: \_\_\_\_\_

Charter School: \_\_\_\_\_ ES: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Zip Code: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Class: Basic 1 \_\_\_\_\_ Hockey Fundamentals \_\_\_\_\_ Other (please list): \_\_\_\_\_

Day of Class(es): \_\_\_\_\_ Time of Class(es): \_\_\_\_\_

## Skating Academy Program Minor Waiver and Release of Liability

In consideration of being allowed to participate in any way in Ice Town, Inc. ice skating program, and related events and activities, the undersigned:

1. Agree that the parent(s) and/or legal guardian(s) will instruct the minor participating that, prior to participating, he or she should inspect the facility and equipment used, and if the participant believes anything is unsafe, he or she should immediately advise his or her coach and/or an Ice Town, Inc. supervising party of such conditions and should refuse to participate.
2. Acknowledge and fully understand that each participant will be engaged in activities that involve risk and serious injury, including permanent disability and death, and severe social and economic losses which might result not only from their own actions, inactions or negligence of others, the rules of play, or the conditions of the premises or of any equipment used. Furthermore, that there may be other risks not known to us nor reasonably foreseeable at this time.
3. Assume all the foregoing risk and accept personal responsibility for the damages following such injury, permanent disability or death.
4. Release, waive discharge and covenant not to sue Ice Town Inc., its affiliated clubs, their respective administrators, directors, agents, coaches and other employees of the organization, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owner and leases of the premises used to conduct the event, all of which are hereinafter referred to as "releases", from any and all liability to each of the undersigned, his or her heirs and next of kin for any and all claims, demand, losses or damages on account of injury, including death or damages to property, causes or alleged to be caused in whole or in part by the negligence of the releasee or otherwise.

Due to the nature of the sport of ice skating, I hereby waive and release any and all claims or right to claim for damages on our behalf against Ice Town, Inc., its owners, managers, supervisors, instructors and personnel.

ICETOWN, Inc., has the right to use all photographs and videos taken of myself and my child at ICETOWN, for advertising and promotional material.

I/WE have read the above waiver/release and understand the I/WE give up substantial rights by signing it and sign it voluntarily.

REFUND POLICY – All classes, make-ups and practices must be taken within the course period. All requests for a refund or cancellation must be made by the first day of the current semester. After the first day no refunds will be issued. The only exception would be in case of an injury. A credit for a future semester will be issued to all injured parties able to recover from their injury. Non-recoverable injuries will require a verifiable claim and will receive a refund. All refund requests must be presented in writing to either the Director of Skating and/or Ice Town, Inc., administrative office.

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Print Name: \_\_\_\_\_ Relationship to skater: \_\_\_\_\_